



The Safety Association for Canada's
Upstream Oil and Gas Industry

What do I need to know about IRP 16, GSO Guideline, eGSO, and PST?

November 22, 2013

The six industry associations that direct Enform announced an adjustment to the *GSO Guideline* that impacts how inter-company tracking of general safety orientations will be standardized in the upstream petroleum industry.

Effective June 1, 2014, an eGSO Record of Completion from Enform will be required as evidence of a worker's completion of a general safety orientation.

See the final page of this document for a full text of this announcement.

1. What has happened to IRP 16?

IRP 16 has been formally withdrawn. In its place, Enform's *Guideline to General Safety Orientation for the Oil and Gas Industry (GSO Guideline)* now provides the minimum standards for a general safety orientation.

With the withdrawal of IRP 16, Enform strongly recommends that companies discontinue using IRP 16 compliance as a component in their procurement requirements or as a prerequisite to work on their work sites. It is no longer possible for a company to receive an IRP 16 declaration of compliance from Enform.

2. Is eGSO now the equivalent of an orientation that is IRP 16 compliant?

Yes. If a company adopts eGSO as part of its new worker orientation, they are meeting the most recent industry standard on general safety orientation.

Effective June 1, 2014, an eGSO Record of Completion will be the only recognized standard for demonstrating a worker has completed a general safety orientation in the upstream petroleum industry.

3. Do workers who already have Petroleum Safety Training (PST) need to now do eGSO?

No. PST meets and exceeds the requirements of the *GSO Guideline* and what is offered in eGSO. Companies with individuals that have PST certification or are putting their workers through the PST program will automatically receive an eGSO Record of Completion within their Enform account. Workers with a PST certification who have an Enform Connect account (or who create one) will be able to print their eGSO Record of Completion from within their account. Companies that wish to supply their workers with PST completion with an eGSO Record of Completion should go to http://www.enform.ca/safety_resources/egso-group-delivery.aspx and download the materials required to complete this process.



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4. Do I need to submit my company orientation to Enform to ensure it meets the requirements of the new *GSO Guideline*?

No. The December 2012 edition of the *GSO Guideline* outlined a service whereby Enform provided companies an evaluation to determine their in house orientation met the requirements of the *GSO Guideline*. This service has been terminated given the announcement from the presidents of the six upstream industry associations. Companies that have already submitted their orientations for evaluation may contact safety@enform.ca or call Industry Development at Enform at 403.516.8015 if they have any further questions on the matter.

5. If I am a contract company and a client is demanding IRP 16 compliance and will not recognize my workers having done eGSO, what should I do?

Companies are free to set whatever standard they choose when selecting contractors. However, in this transition period, some companies simply need to be made aware that the transition from IRP 16 to the eGSO is underway. You may use this FAQ as one way to ensure the companies you work for are aware of this transition.

6. If I am a contract company and a client is demanding PST training from my workers on their site, may I substitute eGSO?

eGSO covers off the requirements of a general safety orientation in under 30 minutes. PST is a more substantive safety training course that runs approximately 4-5 hours. Companies are free to set the standard of safety orientation and training they believe is appropriate for their worksites and the activities expected of workers coming onto their sites. With the introduction of eGSO and the new online PST 2.0, companies can review both and assess the level of safety awareness and training required for different workers and contract workers on their worksites.

7. If I am a contract company and a client is demanding all my workers have eGSO, what should I do?

Companies are free to set whatever standard they choose when selecting contractors. Enform will be providing companies in the industry additional guidance and support to meet the new eGSO requirement. Companies may find that Enform's new eGSO Group Delivery or eGSO PST Equivalency process provides a more efficient means of providing their workforce with an eGSO Record of Completion. [Click here to get more information on these new offerings](#). Companies may also contact safety@enform.ca or call Industry Development at Enform at 403.516.8015 to discuss any challenges they are facing in this regard.

8. If my company provides new worker orientation in a group setting, can I still use eGSO?

eGSO was originally designed to deliver eGSO to one user at a time, with each logging into their own Enform Connect online account. This continues to be the case. However, to meet the requirements of companies who will be providing eGSO to new (and potentially existing) workers in a group setting, [Click here to get more information on Enform's new offering for eGSO group delivery](#). Companies may also contact safety@enform.ca or call Industry Development at Enform at 403.516.8015 if they have any further questions or want to discuss their group delivery requirements.

9. My workers have completed CSTS or PCST programs—can I substitute these programs for eGSO?

The presidents of the upstream industry associations have decided that the petroleum industry requires a central database that records and tracks the completion of a general safety orientation for all individual workers. Standardization around one, centrally tracked program is designed to reduce confusion and create a predictable set of requirements regarding general safety orientation in the industry. With a single well-understood standard, companies can eliminate general safety orientation materials in favour of high quality site specific orientation information for workers that provide evidence that they have completed eGSO. An eGSO Record of Completion from Enform provides that single standard and permanent record within the Enform database. As a result, CSTS and PCST programs will no longer serve as equivalent to an eGSO Record of Completion.

10. I thought eGSO was for new and inexperienced workers—so why do experienced workers have to view it?

The goal of the eGSO decision by the presidents of the upstream industry associations was to create a single, predictable, inter-company standard for general safety orientations in the upstream industry. As such, it can function efficiently in a contractor management framework. Having all workers carry an eGSO Record of Completion removes any confusion on handling experienced versus new workers. The advantages of all workers having evidence of having completed an general safety orientation is that this material can then be eliminated from subsequent orientations that should now focus on safety critical site specific orientation information.

Enform is offering special programs for companies that wish to offer group delivery of eGSO to their experienced workers in order to meet this new requirement. Enform is also automatically providing an eGSO Record of Completion to all individual workers that have or will complete PST certification. [Click here for further information on group delivery and PST equivalency](#). Companies may also contact safety@enform.ca or call Industry Development at Enform at 403.516.8015 if they have any further questions.

11. What does an eGSO Record of Completion look like? What if someone verifying does not accept my self-printed ticket / eGSO Group Delivery ticket?

The next page provides an official sample of the two types of eGSO Record of Completion tickets. Anyone charged with confirming valid eGSO Records of Completion may use this official sample to assist them in determining if they are viewing legitimate eGSO Records of Completion. Since Enform maintains a record of all individuals who have completed eGSO (either online or through their company in a group delivery setting), companies with any concerns in this regard may contact Enform with their questions (403.516.8000 or 1.800.667.5557 or email customerservice@enform.ca).

eGSO Record of Completion Samples

Self-printed from Enform Connect:

The image shows the front of a self-printed eGSO Record of Completion card. At the top left is the ENFORM logo. Below it, the name "John Smith" and "Student ID No: 1234567" are printed. The title "Electronic General Safety Orientation" is centered. A date "Completed: February 12, 2013" is printed at the bottom left and is circled in red. A dashed line indicates a fold line. Below the fold line, the text "1,800.667.5557 www.enform.ca" is printed upside down. At the bottom, there is a disclaimer: "Use of this certificate is subject to Enform's Certification Agreement which governs its use. Enform's Certification Agreement can be found at www.enform.ca. If found, please return this card to Enform." and the ENFORM logo with the tagline "The Safety Association for Canada's Upstream Oil and Gas Industry".

May contain two dates side by side (depending on when it was printed). In the rare event two dates appear, the second date is the date of the reprint.

Will contain unique identifier.
All blank lines must be filled in.

Issued by Company eGSO Administrator (front and back):

The image shows the front and back of an eGSO Record of Completion card issued by a company administrator. The front (top right) features the ENFORM logo, the title "Electronic General Safety Orientation", and a "Completed:" field. A unique identifier "016001" is printed in a red circle. The back (bottom left) contains the ENFORM logo, a disclaimer, and contact information: "1.800.667.5557 www.enform.ca". The back (bottom right) contains instructions: "Please keep this record with you as this is your personal proof of completion." and "To access your training record or obtain a replacement:" followed by a list of steps: "Go to www.enform.ca", "Select 'Login'", "Follow the prompts to access or create your Enform account", and "An eGSO Record of Completion can be printed from within your account". It also provides contact information for Enrolment Services: "customerservice@enform.ca or 1-800-667-5557". A vertical "FOLD HERE" line is visible between the front and back sections.

September 18, 2013

New Industry Standard for General Safety Orientation

In July 2013, the Presidents of CAGC, CAODC, CAPP, CEPA, EPAC, and PSAC unanimously confirmed that Enform's electronic general safety orientation (eGSO) will become the mandatory standard for general safety orientations in the upstream oil and gas industry. Effective June 1, 2014, an eGSO Record of Completion from Enform will be required as evidence of a worker's completion of a general safety orientation.

The General Safety Orientation Guideline for the Oil and Gas Industry (GSO Guideline) was published by Enform on behalf of the six upstream industry associations in December 2012. This replaced the IRP 16 – Basic Safety Awareness Training. The purpose of the GSO Guideline was to outline the basic occupational health and safety information that all employers are required to provide their new, young and inexperienced workers upon hire or transfer. eGSO, a free online 20-minute video, was launched in 2013 as an easy and engaging way to provide workers with standard orientation information.

The industry's adoption of eGSO as the single standard for delivery of this information enables predictability of owner and prime contractor requirements, while reducing duplication of general safety orientations provided to workers.

What's New?

- Starting June 1, 2014, all companies will be expected to use eGSO as part of their general safety orientation
- Workers with an eGSO Record of Completion will not be required to repeat general safety orientations
- An eGSO record of completion will be required for all workers (new and experienced)
- Construction Safety Training System (CSTS) and Pipeline Construction Safety Training (PCST) will no longer serve as equivalent to viewing the eGSO
- Enform will no longer evaluate company orientation programs for equivalency with the GSO Guideline
- Enform will provide a process to deliver eGSO to groups of workers who will subsequently receive individual Records of Completion
- Workers with an existing Petroleum Industry Safety Training (PST) certificate will automatically receive an eGSO Record of Completion from Enform
- Workers completing the PST course will automatically receive an eGSO Record of Completion from Enform

About Enform

Enform supports and promotes the highest safety standards in Canada's upstream oil and gas industry through innovative training, certifications, services and resources. We work with our clients and partners to ensure that everyone goes home safely every day.

Our Partners

